Little Cedars PTA 7.6.32 Little Cedars PTA 7.6.32 Cash Box Starting Inventory Money Receipt / Tally Sheet Date: Date: Program / Project: Program / Project: **Committee Chair: Committee Chair:** Qty.____ Amount Amount Qty. Checks Checks \$100s \$100s \$50s \$50s \$20s \$20s \$10s \$10s \$5s \$5s \$2s \$2s \$ \$1s \$1s Coin \$1 Coin \$1 Fifty Cent_____ Fifty Cent Quarters _____ Quarters \$ Dimes Dimes Nickels Nickels \$ Pennies Pennies \$ Total Total Counted by: Counted by: Always have two people count the money Always have two people count the money Additional Items: Cash Box Starting Cash Monies: Bank Money Bag Total Monies: Receipt Book Deposit Amount: Little Cedars PTA 7.6.32 Deposit Stamp Calculator / Adding Machine w/ Tape Pens Scratch Paper / Notepad Date received by Treasurer: Date received by Treasurer: Treasurer's signature Treasurer's signature \square_{No} \square_{Yes} \square_{Yes} \square_{No} Amount ve Amount verified □Yes \square_{No} \square_{No} \square_{Yes} Verified by two people Verified by Initials of v Initials of verifiers